



Moving Checklist

Planning is the key to a successful move so grab your pencil and let the countdown to Moving Day begin. Here are some things to consider:

- Take an objective look at your stuff and try to start sorting things you will move and other things you will give away, throw away or sell.
- Create a folder for all of your moving-related information and expenses. Depending upon the reason for the move, you may be eligible for a tax deduction.
- Notify the newspaper and magazines, credit card companies, family and friends of your upcoming move.
- Contact the telephone, cable, electric and Internet providers at your old home to arrange disconnection of services on the day after your move.
- Contact your new telephone, cable, electric and Internet providers to arrange connection of services on the day before your move. Use the U-Choose feature on our Home Properties Resident Website to complete these tasks quickly.
- Make a list of repairs needed in your old home and arrange for the work to be completed before the move.
- Start packing as soon as you can. Remember to label each box with a description of contents and desired room location to speed unpacking after the move. Keep boxes light.
- Schedule your garage or yard sale and arrange to drop off items you're giving to local charities (Goodwill, Salvation Army, Vietnam Veterans, churches, etc.).
- Make personal travel arrangements for the move.
- Arrange for transporting pets, house plants and anything else the movers can't take.
- Start cleaning out your refrigerator and freezer. Minimize new food purchases. Put baking soda or charcoal inside to keep them smelling fresh.
- Contact your insurance company for your renters' insurance policy, or order online via your Home Properties Resident Website.
- Transfer all prescriptions to a drug store near your new home.
- Pay all outstanding bills and be sure to indicate your new address on payment receipts.
- Empty your safe deposit box and arrange for a new safety deposit box at a bank near your new home or office.
- Give the movers directions to your new home plus contact information, including cell phone, new home phone and emergency contact.
- Give your old home a thorough cleaning.
- Pack linens and other things you will need immediately in boxes labeled "Open First, Load Last."
- Do a final walk through to ensure that everything has been packed.
- Alert the post office of your change of address. This can also be completed by using the U-Choose service on our Home Properties Resident Website.